

**COPY**



**REGULATION OF THE RECTOR OF UNIVERSITAS DIPONEGORO  
NUMBER 28 OF 2020**

**ON**

**AMENDMENT TO RECTOR REGULATION NUMBER 4 OF 2020 ON  
ACADEMIC REGULATION IN EDUCATION FIELD FOR  
BACHELOR'S DEGREE PROGRAM OF UNIVERSITAS DIPONEGORO**

**BY THE GRACE OF GOD ALMIGHTY**

**THE RECTOR OF UNIVERSITAS DIPONEGORO**

- Considering:
- a. that based on the provisions of Article 38 paragraph (1) letter a of the Government Regulation of the Republic of Indonesia Number 52 of 2015 on the Statute of Universitas Diponegoro, the Rector prepares and/or determines the academic and non-academic operational policies;
  - b. that based on the provisions of Article 46 of the Government Regulation Number 52 of 2015 on the Statute of Universitas Diponegoro, the Academic Senate has the authority to give consideration to the academic provisions proposed by the Rector;
  - c. that Regulation of the Rector of Universitas Diponegoro Number 4 of 2020 on Academic Regulations in Education Field for Bachelor's Degree Program of Universitas Diponegoro has been issued;
  - d. that in its development, the Regulation of the Rector of Universitas Diponegoro Number 4 of 2020 on Academic Regulations in Education Field for Bachelor's Degree Program of Universitas Diponegoro needs to be adjusted;
  - e. that based on the considerations as referred to in letter a, letter b, letter c, and letter d, it is deemed necessary to enact a Rector Regulation on Amendment to the Rector Regulation Number 4 of 2020 on Academic Regulations in Education Field for Bachelor's Degree Program of Universitas Diponegoro.

- In view of :
1. Law of the Republic of Indonesia Number 20 of 2003 on the National Education System (State Gazette of the Republic of Indonesia of 2003 Number 78, Supplement to the State Gazette of the Republic of Indonesia Number 4301);

2. Law...

2. Law of the Republic of Indonesia Number 12 of 2012 on Higher Education (State Gazette of the Republic of Indonesia of 2012 Number 158, Supplement to the State Gazette of the Republic of Indonesia Number 5336);
3. Government Regulation of the Republic of Indonesia Number 7 of 1961 on the Establishment of Universitas Diponegoro (State Gazette of the Republic of Indonesia of 1961 Number 25);
4. Government Regulation of the Republic of Indonesia Number 19 of 2005 on National Education Standards as last amended by Government Regulation Number 13 of 2013 on the Second Amendment to Government Regulation of the Republic of Indonesia Number 19 of 2005 on National Education Standards (State Gazette of the Republic of Indonesia of 2015 Number 45, Supplement to the State Gazette of the Republic of Indonesia Number 5670);
5. Government Regulation of the Republic of Indonesia Number 4 of 2014 on Education Implementation and Higher Education Management (State Gazette of the Republic of Indonesia of 2014 Number 16, Supplement to the State Gazette of the Republic of Indonesia Number 5500);
6. Government Regulation of the Republic of Indonesia Number 81 of 2014 on the Enactment of Universitas Diponegoro as a Legal Entity State University (State Gazette of the Republic of Indonesia of 2014 Number 302);
7. Government Regulation of the Republic of Indonesia Number 52 of 2015 on the Statute of Universitas Diponegoro (State Gazette of the Republic of Indonesia of 2015 Number 170, Supplement to the State Gazette Number 5721);
8. Regulation of the Minister of National Education of the Republic of Indonesia Number 17 of 2010 on the Prevention and Eradication of Plagiarism in Higher Education;
9. Regulation of the Minister of Education and Culture Number 73 of 2013 on the Implementation of the Indonesian Qualifications Framework for Higher Education (Official Gazette of the Republic of Indonesia of 2013 Number 831);
10. Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia Number 59 of 2018 on Higher Education Degree Certificates, Certificates of Competency, Professional Certificates, Academic Titles, and Procedures for Writing Academic Titles in Higher Education;
11. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 3 of 2020 on National Higher Education Standards (Official Gazette of the Republic of Indonesia of 2020 Number 47);

14. Regulation...

12. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 5 of 2020 on Accreditation of Study Programs and Higher Educations (Official Gazette of the Republic of Indonesia of 2020 Number 49);
13. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 6 of 2020 on Admission of New Bachelor's Degree Students at State Higher Education Institutions (Official Gazette of the Republic of Indonesia of 2020 Number 50);
14. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 7 of 2020 on Establishment, Amendment, Dissolution of State Higher Education Institutions, and Establishment, Amendment, Revocation of Permit for Private Higher Education (Official Gazette of the Republic of Indonesia of 2020 Number 51);
15. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 25 of 2020 on Unit Standards for Higher Education Operational Costs at State Higher Education Institutions under the Ministry of Education and Culture (Official Gazette of the Republic of Indonesia of 2020 Number 642);
16. Decree of the Board of Trustees of Universitas Diponegoro Number 03/UN7.1/HK/2019 on the Appointment of the Rector of Universitas Diponegoro for the Period 2019-2024;
17. Regulation of the Rector of Universitas Diponegoro Number 2 of 2019 on Organization and Work Procedure of Elements under the Rector of Universitas Diponegoro as last amended by Rector Regulation of Universitas Diponegoro Number 16 of 2020 on the Second Amendment to Regulation of the Rector of Universitas Diponegoro Number 2 of 2019 on Organization and Work Procedure of Elements under the Rector of Universitas Diponegoro;
18. Rector Regulation Number 4 of 2020 on Academic Regulations in Education Field for Bachelor's Degree Program of Universitas Diponegoro;

- Observing :
1. Minutes of Consideration/Approval of the Academic Senate of Universitas Diponegoro Number: 256/UN7.2/BA/2020 dated 7 August 2020.
  2. Letter of Caretaker of Directorate General of Higher Education Number 546/E.E2/KR/2020 dated 26 May 2020 on Study Period based on National Standard of Higher Education (SN Dikti).

HAS DECIDED:

To enact : **REGULATION OF THE RECTOR OF UNIVERSITAS DIPONEGORO ON THE AMENDMENT TO THE RECTOR REGULATION NUMBER 4 OF 2020 ON ACADEMIC REGULATIONS IN EDUCATION FIELD FOR BACHELOR'S DEGREE PROGRAM OF UNIVERSITAS DIPONEGORO.**

Article I...

## Article I

Several of the provisions in the Regulation of the Rector of Universitas Diponegoro Number 4 of 2020 on the Academic Regulations in Education of Bachelor's Degree Program of Universitas Diponegoro are amended as follows:

1. The provision of number 16 Article 1 is amended and to read as follows:

### Article 1

In this Rector Regulation:

1. Ministry is the government apparatus in charge of government affairs in the field of higher education.
2. Minister is the minister who organizes government affairs in the field of higher education.
3. Directorate General of Higher Education is the Directorate General of the ministry in charge of government affairs in the field of higher education.
4. University is Universitas Diponegoro, hereinafter referred to as Undip, as a legal entity state university.
5. Rector is an Undip organ that leads the organization and management of Undip.
6. Academic Senate, hereinafter abbreviated as SA, is an Undip organ that establishes policies, provides considerations, and monitors supervision in the academic field.
7. Dean is the head of the faculty who is in charge of and responsible for the education implementation in each faculty.
8. Faculty is a set of supporting resources, which conducts and manages academic and professional education in one discipline cluster of scientific and technology.
9. Faculty Senate is an organ in the faculty level that is authorized to formulate policies, provide considerations, and supervise academic activities at the faculty level.
10. Department is an element of Faculty/School that supports the implementation of academic activities in one or several branches of science and technology in academic, professional, or vocational education.
11. Study Program is a unit of educational and learning activities that has certain curriculum and learning methods in one type of academic education, and/or professional education.
12. Lecturers are educators who teach Undip students.
13. Academic Advisor, hereinafter abbreviated as PA, is a lecturer appointed by the faculty to guide and direct students in preparing study plans in accordance with applicable regulations, as well as monitoring the academic progress of students under the guidance.
14. Thesis/Final project advisor is a lecturer who is appointed by the head of the study program to advise the preparation of students' thesis/final project.

15. Students...

15. Students are learning participants at higher education level at Undip.
16. Foreign students (international students) are learning participants at higher education level at Undip who are foreign nationals (WNA).
17. Academic community is an academic society consisting of Undip lecturers and students.
18. Academic Staff are members of the community who devote themselves and are appointed with the main task to support the implementation of higher education at Undip.
19. Academic education is an education that is directed primarily at the mastery of science, technology and/or art organized by higher schools, institutes and/or universities.
20. Bachelor's degree program is an academic education intended for graduates of secondary education or equivalent so that they are able to implement science and technology through scientific reasoning.
21. Transfer pathway program is a bachelor's degree level equivalent education program whose participants come from associate degree (D3) program graduates and are organized with certain consideration through a bridging process.
22. Fast track program is an accelerated study program that gives students the opportunity to complete their bachelor's degree and master's degree program within 5 (five) years.
23. Final project is a scientific work in the form of a undergraduate thesis or other forms in accordance with applicable regulations, which is one of the requirements for graduation is determined based on the study program curriculum.
24. Indonesian Qualifications Framework, hereinafter abbreviated as KKNI, is a competency qualification framework that can balance, equalize and integrate the education and job training as well as work experience in order to recognize work competencies in accordance with the job structure in various sectors.
25. Curriculum is a set of plans and arrangements regarding graduates learning outcomes, study materials, processes, and assessments used as the guidelines for the implementation of the study programs.
26. Massive Open Online Course (MOOC) is a learning system in the form of courses that can be converted into online courses.
27. Dual status is the position of a student within a certain period of time, having a registered status as a student in two or more regular study programs at State Higher Education Institutions (PTN).
28. Administrative registration is an activity carried out by students to obtain registered status at the university.
29. Academic registration is an activity of registering as a participant in classes, practicum, examinations and/or other academic activities in a study program by taking the courses offered in the semester concerned by filling in the Study Plan (IRS) online.

30. Study Plan...

31. Study Plan, hereinafter abbreviated as IRS, is a plan of academic activities to be carried out by a student during a certain semester.
32. SIAP is an information system as the database for Academic Education, Research, and Community Service activities.
33. Semester is a unit of time for academic activities starting from administrative registration to determination of graduation.
34. Semester Credit System, hereinafter abbreviated as SKS, is an education administration system using semester credit units to state the student workload, learning experience, lecturer workload, and program implementation load.
35. Credits, hereinafter abbreviated as sks, are the amount of time for learning activities imposed on students per week per semester in the learning process through various forms of learning or the amount of recognition for the success of students' achievement in participating in curricular activities in a study program.
36. Student-Centered Learning hereinafter abbreviated as SCL, is a learning system by placing students as the main actors in the learning process and lecturers as facilitators.
37. Student workload is the number of credits that students must take to meet the degree requirements.
38. Study period is the limit for completing the student workload in following the educational process in the study program.
39. Semester Grade Point Average, hereinafter abbreviated as IPS, is a measure of student academic achievement which is the weighted average value of the scores obtained by students each semester.
40. Grade Point Average, hereinafter abbreviated as GPA, is a measure of a student's ability in a certain period of time achieved by the student.
41. Student Community Engagement, hereinafter abbreviated as KKN, is a curricular, interdisciplinary academic activity of bachelor's degree program which aims to identify and help solve community problems by prioritizing community empowerment, and its activities must comply with graduate competence of study program, and its implementation shall be regulated by a Rector Decree;
42. Study Record, hereinafter abbreviated as KHS, is a record containing the grades of the course, the grade point average in the current semester and all credits that have been taken, and the GPA.
43. Determination of graduation is a forum at the faculty level to determine the graduation of a student who has met the curriculum requirements of the study program.
44. Graduation ceremony is a form of an academic ceremony held in an open forum for the university academic senate to inaugurate the graduates.
45. Degree Certificate is a document acknowledging learning achievement and/or completion of a higher education level after passing an exam administered by the higher education institution.

46. Stamp...

45. Stamp is a proof of document authentication, either in the form of wet or electronic stamps.
46. National Degree Certificate Number, hereinafter referred to as NINA, is numeric 15 (fifteen) digits, which apply nationally, issued through the National Certificate Numbering (PIN) system.
47. Academic transcripts are a collection of cumulative course scores that have been taken.
48. Degree Certificate Accompaniment Letter, hereinafter abbreviated as SKPI, is a document containing information on the fulfillment of graduate competencies in a higher education program.
49. Substitute certificate is a statement document that is valued the same as a degree certificate, academic transcript, professional certificate, or certificate of competence.
50. Credit transfer is the recognition of a number of study loads that have been obtained by a student at a higher education institution after the evaluation process by the credit transfer team at each faculty;
51. Credit Transfer System (CTS) is the transfer of credits from courses that are obtained from outside the study program, which is planned and systematically included in the curriculum of the study program, which can be taken both inside and outside Undip.
52. Student Exchange is Undip student exchange activity with other higher education institutions both local and international including academic and/or artistic activities based on an agreement between both parties.
53. Twinning Program is the development of the same study program between Undip and higher education institutions within and outside the country by synchronizing the curriculum of the two study programs in the context of carrying out a joint learning process;
54. Joint Program is a higher education implementation program based on cooperation between faculties or with other higher education institutions. Joint Program may produce a double degree or joint degree.
55. Double Degree is the double degree obtained from Undip and partner higher education institutions in the context of cooperation in the development of a study program and awarded 2 (two) degree certificates;
56. Joint Degree is a degree obtained from Undip or partner higher education institutions in the context of cooperation in the development of a study program and is awarded 1 (one) degree certificate;
57. Undip Study Program Outside Main Campus, hereinafter abbreviated as Undip PSDKU, is a study program held in an administrative district/city/administrative city which is not directly adjacent to Undip main campus;
58. Sanctions are acts of giving academic penalties for both academic and non-academic violations;
59. Educational Quality Assurance and Development Institute (LP2MP) is an academic element under the Rector that is in charge of conducting the development and quality assurance of education in the Undip environment, taking part in endeavoring and controlling the administration of necessary resources and other tasks set by the Rector.

60. Distance...

60. Distance Education, hereinafter referred to as PJJ, is a program held without face-to-face meetings, using Information and Communication Technology (ICT) as a supporting means of the learning process.
61. Internship is a job training activity for a specific job at a company or other institution during a period determined by the study program.
62. The 1945 Constitution is the 1945 Constitution of the Republic of Indonesia.
63. NKRI is the Unitary State of the Republic of Indonesia.

2. The provisions of Article 3 are amended and to read as follows:

#### Article 3

- (1) Bachelor's degree program is directed to produce graduates with key competencies in accordance with the respective study program profiles approved by the faculty senate.
- (2) The formulation of key competencies in accordance with the profile of the study program as referred to in paragraph (1) shall refer to the National Standards of Higher Education and Undip Education Philosophy, namely "*Logicam, Novetatum, ad Populum*" (The Latest and Best Logical Thinking for the Benefit of People).

3. The provisions of Article 5 are amended and to read as follows:

#### Article 5

- (1) Bachelor's degree program is organized by the faculty in the form of a study program in which the implementation must:
  - a. have a valid accreditation;
  - b. meet the quality standards according to the academic quality assurance system; and
  - c. have at least 5 (five) permanent lecturers in accordance with the applicable regulations;
- (2) New study programs must apply for accreditation in accordance with the applicable regulations.
- (3) Bachelor's degree program can be held in the form of regular classes, joint classes, international classes, PJJ and PSDKU.
- (4) Opening, closing, merging, and changing the name of the study program follow the applicable regulations.
- (5) In the implementation of learning, the faculty is obliged to provide facilities and good services for all students, including students with disabilities.
- (6) No discrimination against ethnicity, religion, race, and intergroup (SARA) for students to gain access to the learning, classes, and training provided by the university.

4. The sentence...



4. The sentence "International Class" in the Fourth Section is amended and to read as follows:

Section Four  
International Class/ *International Undergraduate Program* (IUP)

5. Provisions of Article 8 are amended and to read as follows:

Article 8

- (1) International undergraduate program can only be held in a study program that organizes a bachelor's degree regular class with accreditation A.
  - (2) International class is a bachelor's degree program conducted in English or other required languages as the medium of instruction.
  - (3) International class can be held entirely by the university and/or in collaboration with partner universities abroad that have an international reputation equal to Undip and are accredited in their countries.
  - (4) International class organized entirely by Undip, provides a single degree from the university.
  - (5) International classes organized in cooperation with partner universities abroad can provide a double degree from Undip and from partner universities abroad.
  - (6) International class, whether it provides single or double degree, must use the same curriculum as regular classes and produce graduates with the same learning outcomes.
  - (7) The number of students in the international classes must not be more than the number of students in the regular class in the bachelor's degree program.
  - (8) The implementation of International Class is obliged to establish Cooperation with Universities Abroad in the form of *Credit Transfer System* (CTS), *Joint Degree* or *Double Degree*.
  - (9) In the implementation of International Class is in the form of *Single Degree* from Undip, graduates will be awarded an IUP Certificate from the Rector.
6. The provisions in Article 11 are amended and to read as follows:

Article 11

- (1) Study program can organize the *Fast Track* program with the implementation flow as listed in Appendix point F.
- (2) Bachelor's degree students can take the *Fast Track* program to take *by research* master's degree at the beginning of semester 7 (seven) or semester 8 (eight) and has obtained 124 (one hundred twenty four) credits with a minimum GPA of 3.51 (three point five one) at the beginning of semester 7 (seven).
- (3) Final project or undergraduate thesis must be completed at the end of semester 7 (seven) or the end of semester 8 (eight), according to the beginning of the semester as taking the program in paragraph (2).

(4) Student...

- (4) Student Identification Number (NIM) of Master's Degree Program is obtained after the students have passed the bachelor's degree program and met all graduation requirements.
  - (5) Students who do not meet the criteria in paragraph (2) and paragraph (3) cannot continue the *Fast Track* program.
7. The provisions of Article 13 are amended and to read as follows:

Article 13

- Prospective bachelor's degree students who will register to take part in the selection process must meet the following requirements:
- a. Indonesian citizens (WNI) or foreign citizens (WNA) obtaining a study permit from the Ministry, and mastering the medium of instruction used in the classroom;
  - b. graduated from high school or equivalent, including *home schooling*, or the package C equality program as evidenced by a certificate recognized by Undip; and
  - c. pass the medical test as required by the chosen study program.
  - d. further provisions regarding foreign students (international students) will be regulated by the Rector Regulation.
8. The provisions of Article 14 are amended and to read as follows:

Article 14

- (1) Prospective students for regular class and international class are high school graduates or equivalent whose degree certificate is not more than 3 (three) years from the date of issuance.
  - (2) Prospective students for the joint class are determined based on *Memorandum of Understanding* (MoU) and Cooperation Agreement (PKS).
  - (3) Prospective students from the linear Associate Degree Program (D3) can be accepted in the Bachelor's Degree Program through the established cooperation based on the *Memorandum of Understanding* (MoU) and Cooperation Agreement (PKS).
9. The provisions of Article 16 are amended and to read as follows:

Article 16

- (1) Prospective students are declared to have passed the selection if they meet the required conditions, both in the national selection and/or independent selection and pass the medical test as required by the chosen study program.
- (2) Prospective students who have passed the selection should make an administrative and academic registration according to the schedule set by the university.
- (3) Prospective students who do not carry out administrative registration according to the set schedule are considered to have resigned.

(4) Prospective...

- (4) Prospective students who are accepted through the new student admissions selection are not allowed to get recognition for the courses they have taken.
- (5) The recognition of courses that have been taken by transfer students and the transfer pathway program is determined by the Dean's Decree.
- (6) Prospective students who have graduated from D3 Program are required to participate in a non-credit matriculation program, in which the implementation is regulated by the study program in accordance with the Rector's decree.
- (7) Prospective students obtain an official status as Undip students after being inaugurated at the New Student Admission ceremony (PMB).
- (8) The procedure for the bachelor's degree program admission is regulated in the Rector Regulation and the tuition fees for bachelor's degree program are regulated in the Rector Decree.

10. The provisions of Article 19 are amended and to read as follows:

#### Article 19

- (1) The curriculum structure of the study program at the bachelor's degree level consists of:
  - a. compulsory courses are courses that must be included in the study program which are formulated to achieve key competencies; and
  - b. elective courses are courses that students choose from inside and/or outside of their study program to broaden their horizons and at the same time meet the minimum load requirements of a level of education.
- (2) National Compulsory Courses consist of:
  - a. Religion Study;
  - b. Pancasila;
  - c. Civics; and
  - d. Indonesian Language;
- (3) University Compulsory Courses consist of:
  - a. English Language;
  - b. Sport;
  - c. Entrepreneurship;
  - d. Student Community Engagement (KKN);
  - e. Final Project
  - f. Internet of Things (IoT).
- (4) Elective courses as referred to in paragraph (1) point b, can be in the form of:
  - a. a set of courses in a group of other specialization courses;
  - b. a set of courses selected from various study programs within Undip. If necessary, elective courses can be taken from study programs at universities outside Undip that are accredited A (excellent), both accreditation of the study programs and institutions, or as stated in the cooperation agreement; or

c. A set of...

- c. A set of activities that can be assessed in SKS units, such as internship, student exchange, village project, entrepreneurship, research, or community service conducted under the guidance of a lecturer appointed by the study program.
- (5) Compulsory courses in a study program must be the same, whether it is regular class, international class, or joint class.
- (6) Each bachelor's degree student must pass all compulsory courses and a number of elective courses that are included in the study program curriculum structure.
- (7) Each student can choose a combination of:
  - a. compulsory and elective courses in the study program;
  - b. compulsory courses and selected courses outside the various study programs/faculties/higher education institutions, the names of which are adjusted to the courses in the study program; or
  - c. elective courses taken outside other study programs/higher education institutions can be named according to the name of the courses in the selected higher education
- (8) Any combination chosen by students, the number of credits that can be taken must be within the study load limit for the bachelor's degree program.
- (9) The equivalent load in the form of credits for compulsory courses of study program does not include the final project/undergraduate thesis
- (10) The courses that can be taken in the short semester include retaking courses, remedial courses, new courses without a big practical/assignment, and/or courses outside the Higher Education Institution/internship and have met the prerequisites for courses set by the faculty.
- (11) The courses that cannot be taken in the short semester are the ones that are being taken in the current semester;
- (12) To fulfill the study period and study load, students can participate in:
  - a. learning outside the study program at Undip with a maximum of 20 (twenty) credits;
  - b. learning in the form of class at the same or different study programs at higher education institutions outside Undip or in the form of internships at non- higher education institutions with a maximum of 40 (forty) credits;
  - c. learning in study programs outside of Undip must be based on cooperation and have an A (Excellent) accreditation, both for the study programs and higher education institutions;
  - d. the learning process in other study programs at other higher education institutions and non-higher education institutions does not apply to study programs in the health sector;
  - e. the types of courses that can be taken in study programs at other higher education institutions or non-higher education institutions are regulated by each study program with a Rector Decree.

11. The provision...

12. The provisions of Article 25 are amended and to read as follows:

#### Article 25

- (1) Preparation of final project/undergraduate thesis under the advising and evaluation of final project/ undergraduate thesis advisors.
- (2) The number of advisors of final project/undergraduate thesis for 1 (one) student is 1 (one) person and a maximum of 2 (two) people.
- (3) The requirement for the main advisor is a permanent lecturers with a minimum functional position as Assistant Professor with a master's degree or equivalent according to the National Education Standards.
- (4) Second advisor requirements:
  - a. permanent lecturers or non-permanent lecturers, or experts from other institutions equivalent to master's education; or
  - b. have a field of expertise relevant to the final project.
- (5) The head of the study program assigns a lecturer to be the advisor of the final project/undergraduate thesis for a student based on the expertise and workload of the lecturer concerned.
- (6) The assignment of advisor of final project/undergraduate thesis for permanent lecturers from within the Faculty is determined by the Dean's Decree according to the proposal of the Head of the Study Program.
- (7) The assignment of advisor of final project/undergraduate thesis for adjunct lecturers and / or lecturers from outside the faculty at Undip is determined by a Rector's Decree according to the Dean's proposal.
- (8) To ensure the quality of the advisors, the workload of the lecturer in advising the final project/undergraduate thesis is a maximum of 10 (ten) students per semester.
- (9) The head of the study program periodically monitors and evaluates the advising process and if the advising process does not go well, the head of the study program can propose a replacement for the advisor.
- (10) The advising is carried out in a structured campus environment, at least 8 (eight) times in one semester, and must be recorded in a advising book.
- (11) The advisor of the final project/undergraduate thesis is obliged to make efforts to complete the advising of the final project/undergraduate thesis in a maximum of 1 (one) semester.

13. The provisions of Article 30 are amended and to read as follows:

#### Article 30

- (1) Classes can be held with face-to-face and through on line methods.
- (2) On line classes as referred to in paragraph 1 can be carried out at a maximum of 50 (fifty) percent of the total face-to-face classes for courses in the regular study program and 100 (one hundred) percent for PJJ program courses.
- (3) For university compulsory courses, on line classes can also be held 100 (one hundred) percent of the total face to face.

(4) Every...

- (4) Every possible course can be converted into an on line course (MOOC) that can be followed by the general public.
- (5) MOOC can be implemented in a package or block system and converted into courses with a certain number of credits.
- (6) Implementation of the learning process using the case study method (*case method*) / *project-based learning* and SCL.
- (7) 50 (fifty) percent of the courses in each study program are obliged to use *case method/project-based learning*.
- (8) The provisions related to paragraph (1), paragraph (2), paragraph (3), and paragraph (4) will be further regulated by Rector Regulation.

14. The provisions of Article 35 are amended and to read as follows:

Article 35

- (1) Assessment of student learning outcomes aims to measure the achievement of competencies determined by the study program.
- (2) Assessment of student learning outcomes must include the aspects of *hard skill* and *soft skills* which can be carried out in the form of:
  - a. written examinations, oral examinations and/or practical/skills exams, as well as portfolios; and
  - b. final project can be in the form of a undergraduate thesis, or other equivalent forms.
  - c. based on certain reasons that can be accounted for, the assessment of learning outcomes can be carried out in other forms.
  - d. the load of the learning outcomes assessment component based on case studies (*case method*) of *project-based learning* at least 50 (fifty) percent.
- (3) The final grade of learning outcomes is based on several assessment components and is set out in the formula set by each study program.
- (4) Scoring Systems
  - a. assessment of learning outcomes are expressed in letters, namely using letters A, B, C, D, and E.
  - b. minimum passing grade for the final project/undergraduate thesis is B.
  - c. to convert numerical grade into letter grade and weight letter grade, the following guidelines are used:

Numerical Grade	Letter Grade	Weights Letter Grade
≥ 80	A	4.00
70 - 79.99	B	3.00
60 - 69.99	C	2.00
51 - 59.99	D	1.00
≤ 50.99	E	0.00

- d. students are declared to have passed the course, if they get a minimum grade of C.
- e. students who score E are required to repeat the learning program and exams in the regular semester or intermediate semester.

f. students...

- f. students who score D, C and B can make improvements in the regular semester, or remedies in the current semester, or improvements in the intermediate semester, and the grades used are the best scores.
- g. students who have repeated 3 (three) times and fulfilled the obligations as referred to in paragraph (2) and have completed the assignment given are entitled to a minimum C test score determined by the Head of the study program.
- h. if for some reason the score cannot be determined, then the TL value is given which means "Incomplete" with a zero weight score (0). If the IRS score is still incomplete in the following semester, the student is deemed not to have passed (E).
- i. the lecturer prioritizes the Benchmark Assessment Reference (PAP) approach.
- j. success rate:
  - 1) the rate of student success in one semester is stated by IPS.
  - 2) in the calculation of semester grade point average, the credit weight for each subject is only used once as a divider and the score used is the highest success score.
  - 3) IPS calculations use the following formula:
 
$$IPS = \frac{\sum KN}{\sum K}$$
 where K is the amount of credits for each course, and N is the score of each course.
  - 4) calculation of GPA uses the formula as mentioned above where K is the total number of credits that have been taken with the highest score and N is the score of all courses obtained.
- (5) Assessment of student learning outcomes is carried out periodically according to the curriculum.
- (6) Assessment of learning outcomes in each course is carried out in each semester.
- (7) The assessment is carried out based on the principles of suitability, accountability, transparency, honesty and fairness.
- (8) Aspects that are measured in the evaluation of learning outcomes are:
  - a. academic abilities that include cognitive, affective, and psychomotor aspects, which are adjusted to the type and purpose of learning in each subject; and
  - b. behavioral skills, including academic honesty, discipline, politeness, ability to interact, and working together.
- (9) Exam Requirements
  - a. semester exam requirements:
    - 1) registered as participants in classes / learning activities, namely listed in the List of Class Participants (DPK); and
    - 2) has attended classes / learning activities at least 75 (seventy five) percent.
  - b. final examination /undergraduate thesis requirements:
    - 1) has met the credit load required by the faculty / study program;

2) has...

- 2) has been declared free from plagiarism in the final project/undergraduate thesis through certain applications;
  - 3) has met all administrative requirements both at the faculty level and at the university level; and
  - 4) pass the verification or are declared eligible in the National Certificate Numbering (PIN) system.
- (10) The exam requirements, exam schedule, validity of the exam participants and examination rules are further regulated by the faculty.
- (11) The test result scores are announced in accordance with the applicable regulations.
- (12) In the event that a lecturer or a team of lecturers does not immediately provide a semester exam result score within the specified time limit, or no later than 3 (three) days before the IRS filling schedule, the Dean may give a B grade to all students who meet the requirements as exam participants.

15. The provisions of Article 39 are amended and to read as follows:

#### Article 39

- (1) Academic leave is a period of not participating in academic activities for at least 1 (one) semester and a maximum of 2 (two) semesters, either consecutively or not.
- (2) Academic leave can only be given to students who have participated in academic activities for at least 2 (two) semesters, except for academic leave for special reasons.
- (3) Academic leave for special reasons is academic leave that is given because students experience unavoidable obstacles, including childbirth, carrying out state duties, university assignments or undergoing medical treatment which makes it impossible to participate in academic activities.
- (4) Leave is not counted as a period of study.
- (5) Academic leave permission is not allowed for the previous semester (not retroactive).
- (6) Students who are on leave status are exempt from paying tuition fees per semester during leave.
- (7) Academic leave that is submitted after the class period is considered as absenteeism, and the tuition fee that must be paid is 100 (one hundred) percent of the tuition fee per semester.

16. The provisions of Article 41 are amended and to read as follows:

#### Article 41

- (1) Applications for academic leave are submitted by the student concerned to the Dean during the administrative registration period, by filling in the form available in the faculty academic administration section and attach:
  - a. academic transcripts;
  - b. proof of payment of the last tuition fee and / other valid levies;
  - c. photocopy of Student Identity Card (KTM); and
  - d. supporting documents.

(2) Based on...



- (2) Based on the leave permit from the Dean, the faculty system operator is obliged to update the student's status to leave before the administrative registration period ends.

17. The provisions of Article 47 are amended and to read as follows:

#### Article 47

- (1) Bachelor's degree programs are declared to have dropped out of study if:
  - a. unable to meet the requirements for the evaluation of learning outcomes as referred to in article 36;
  - b. declared unfit for further study on the basis of consideration of health tests (both physical and mental health) from a team of doctors appointed by the Rector;
  - c. receive sanctions for serious academic violations; and / or
  - d. obtains a court decision that has permanent legal force with a sentence of at least 2 (two) semesters.
- (2) Bachelor's degree program who drop out of study as stipulated in the paragraph (1) letters a and b can:
  - a. submit a resignation letter approved by the parents, it is known that the academic advisor / head of the study program is addressed to the Dean.
  - b. The Dean submits a letter of request to the Rector to issue a Rector's Decree regarding resignation.
  - c. Based on the recommendation of the Dean, the Rector issues a Rector's Decree regarding resignation.
  - d. if within 2 (two) months from when it is declared not eligible for further study, the student does not propose to resign, then the Rector issues a Rector's Decree regarding termination of the study relationship.
- (3) Students of bachelor's degree program who drop out of study as stipulated in the paragraph (1) letters c and d can:
  - a. within 1 (one) month at the latest after the decision of the Undip legal team as outlined in the Rector's Decree or the issuance of a court decision, the Dean submits an application letter to the Rector to issue a Rector's Decree regarding termination of the study relationship.
  - b. Based on the recommendation of the Dean, the Rector issues a Rector's Decree regarding termination of the study relationship.

18. The provisions of Article 49 are amended and to read as follows:

#### Article 49

- (1) Students can apply to obtain credit transfers for courses obtained in other study programs, both study programs at Undip and other higher education institutions with the provisions as stated in Article 19 paragraph (4) letter b.

(2) Payment...

- (2) Payment of tuition fees for Undip students and students from other higher education institutions participating in joint degree, double degree and / or credit transfer programs is regulated in accordance with the cooperation agreement signed by both parties.
- (3) Students from other higher education institutions both from inside and outside the country who take part in the program joint degree, double degree and / or credit transfer or other similar programs must be registered as Undip students.
- (4) Students who take credit transfer and course conversion programs from other universities both from within and outside the country can take several courses in the same or different study programs.
- (5) At the end of the program, students who take part in the program as referred to in paragraph (2) above are required to submit a study report with the passing grade obtained, to be recognized as a course that has been taken and passed.
- (6) Course recognition for credit transfer students would be as follows:
  - a. proof of completing the student exchange program and credit transfer is a certificate signed by;
  - b. proof of completing the joint degree program is a degree certificate signed by the Rector of the University where students complete their studies;
  - c. proof of completing the Double Degree program are two degree certificates issued by each higher education institution.
- (7) The study period of credit transfer students is fully counted as the active student study period.
- (8) Students who take part in the credit transfer program have an active academic status and continue to carry out their registration.

19. The provisions of Article 51 are amended and to read as follows:

#### Article 51

- (1) Students are declared to have passed their studies based on the determination of graduation at the faculty.
- (2) The determination of graduation can be carried out through the judgement at the study program level.
- (3) Students are declared to have passed if they meet the following requirements:
  - a. have passed the final project/undergraduate thesis examination in front of examiners or a board of examiners;
  - b. have submitted a revised final project/undergraduate thesis that escapes the detection of anti-plagiarism with certain applications;
  - c. passed anti-plagiarism detection with certain applications if the similarity is not more than 25 (twenty five) percent;
  - d. have the status of an active student in that semester and does not exceed the maximum study period set by the university;

e. complete...

- e. complete all administrative obligations including returning all borrowed library / laboratory collections;
  - f. have completed all obligations during the study period and / or assigned tasks in accordance with the curriculum set for the study program (including the final project that has been revised);
  - g. have passed all the courses as referred to in Article 35 paragraph (9) letter b. number 1;
  - h. have uploaded a summary of the final project/undergraduate thesis in the Undip repository; and
  - i. have the ability to speak English as evidenced by a TOEFL certificate with a score of 400 or other evidence of the required language skills.
- (4) Graduation after completing the bachelor's degree program can be awarded with predicates consisting of:
- a. Good;
  - b. Satisfactory;
  - c. Very Satisfactory; or
  - d. (*Cum laude*);
- (5) The predicate of passing "Good" is given if you get a GPA of 2.00 (two point zero zero) up to 2.75 (two point seven five).
- (6) The graduation predicate "Satisfactory" is given if you get a GPA of 2.76 (two point seven six) up to 3.00 (three point zero zero).
- (7) The graduation predicate "Very Satisfactory" is given if you get a GPA of 3.01 (three point zero one) up to 3.50 (three point five zero).
- (8) The predicate for passing Cumlaude is given if you get a GPA of 3.51 (three point five one) up to 4.00 (four point zero zero).
- (9) The predicate Cumlaude is given if the study period in relevant is a maximum of 10 semesters.
- (10) The Rector gives a certificate of appreciation to graduates with the predicate (*Cum laude*).

20. The provisions of Article 54 are amended and to read as follows:

#### Article 54

- (1) Academic Achievement Record contains information about:
- a. Undip logo;
  - b. name of Universitas Diponegoro;
  - c. full name of the KHS owner;
  - d. Student Registration Number (NIM);
  - e. study program;
  - f. faculty name;
  - g. place, date, month and year of issuance of KHS;
  - h. name, Employee Identification Number (NIP) and signature of the Vice Dean for Academic and Student Affairs;
  - i. faculty seal;
  - j. all courses taken, semester credit system weight and score;
  - k. Semester grade point average (IPS); and
  - l. GPA.

(2) KHS...

- (2) KHS is published in 4 (four) copies, each of it is given to students, academic advisors, parents / guardians and academic administration archives.
- (3) A valid KHS is the one that has been signed by the Vice Dean for Academic and Student Affairs.

21. Provisions of Article 52 are amended and to read as follows:

#### Article 52

- (1) Undip holds a graduation ceremony for at least 4 (four) graduation periods in 1 (one) year.
- (2) The graduation ceremony can be hold online and/or offline.
- (3) Students who have been declared to have graduated from bachelor's degree education at Undip are entitled to attend the graduation ceremony in the graduation period, or at the latest 1 (one) period of graduation since they are declared graduated.
- (4) Students who have passed the bachelor's degree program will receive a degree certificate, academic transcript, SKPI.
- (5) Students who have passed can only graduate if they have obtained NINA and meet the requirements specified in the issuance of the degree certificate.
- (6) The procedures and requirements for attending graduation are listed in the Appendix of this regulation.

22. Provisions of Article 57 are amended and to read as follows:

#### Article 57

- (1) Academic transcripts are given to students who have graduated from a study program after being decided in a graduation determination forum.
- (2) Academic transcripts contain information about:
  - a. Undip name;
  - b. Undip logo;
  - c. academic transcript number;
  - d. full name of the academic transcript holder;
  - e. place and date of birth of the academic transcript holder;
  - f. Student Registration Number (NIM);
  - g. Certificate Number;
  - h. higher education programs;
  - i. study program;
  - j. graduation date, month and year;
  - k. a list of courses taken and passed, semester credit system weight, and grades obtained, from the first semester to the final semester;
  - l. Grade point average

m. graduation...

- m. graduation predicate;
  - n. place, date, month and year of publication of the academic transcript;
  - o. name, Employee Identification Number (NIP) and signature of the Dean; and
  - p. faculty seal;
- (3) All courses taken by students, including repeat ones and those obtained via credit transfer, are included in the academic transcript.
  - (4) Academic transcripts are written in letters and sizes standardized by Undip.
  - (5) Academic transcripts are published in Indonesian and can be translated into English.
  - (6) Academic transcripts are signed by the Dean or Vice Dean of Academic and Student Affairs.
  - (7) Academic transcripts are published once for each graduate.
  - (8) If the academic transcript is lost or damaged, the owner of the academic transcript can ask for a certificate to replace the academic transcript.
  - (9) Academic transcripts will be submitted if students have met all administrative requirements at the faculty / study program level and / or at the university level.

23. Provisions of Article 61 are amended and to read as follows:

#### Article 61

- (1) All kinds of academic violations in the teaching and learning process at Universitas Diponegoro will be subject to sanctions according to the provisions.
- (2) The types and procedures for examining and imposing sanctions for academic violations are regulated in the Undip Rector Regulation.

24. The provisions of Article 62 are deleted;

25. The provisions of Article 63 are deleted;

26. Provisions of Article 65 are amended and to read as follows:

#### Article 65

With the enactment of this Rector's Regulation, then:

- (1) All regulations governing academics remain valid as long as they do not conflict with this Rector Regulation.
- (2) The provisions of Article 19 paragraph (2) regarding national compulsory courses also apply to students class 2020.
- (3) Pancasila and Citizenship courses that apply to students class 2020 are divided into 2 (two) courses, namely:
  - a. Pancasila course; and
  - b. Citizenship course,
 each of which weighs 2 (two) credits
- (4) The number of credits in Pancasila and Citizenship courses currently being undertaken by students class 2020 if more than 2 (two) credits or less than 2 (two) credits are adjusted to 2 (two) credits.

(5) Regulation...

- (5) Regulation of the Rector of Universitas Diponegoro Number 178 / PER / UN7 / 2012 on the Implementation of the Acceleration Program Excellence Scholarships (*Fast Track*) at Universitas Diponegoro is revoked and declared invalid.
- (6) All processes that occurring based on the provisions of Rector Regulation Number 4 of 2020 on Academic Regulations for Bachelor's Degree Programs can continue as long as they do not conflict with this Rector Regulation.
- (7) Rector Regulation Number 4 of 2020 on Academic Regulations for Bachelor's Degree Programs remains in effect as long as it does not conflict with this Rector Regulation.
- (8) Rector Regulation Number 15 of 2017 on Academic Regulations for Bachelor's Degree Programs as last amended by Rector Regulation Number 7 of 2018 on Amendments to Rector Regulation Number 15 of 2017 on Academic Regulations for Bachelor's Degree Programs are stated to remain valid as long as they do not conflict with this Rector Regulation.

27. The provisions in Appendix D is amended and to read as follows:

#### D. PROCEDURES AND REQUIREMENTS FOR ATTENDING GRADUATION

1. Registration of participants in the graduation ceremony is carried out at the faculty.
2. Procedures of participating in graduation ceremony:
  - a. Students fill out the graduation registration form through the information system that has been provided; and
  - b. Upload the required documents.
3. Requirements for participating in graduation ceremony:
  - a. Graduation Statement Letter signed by the Dean;
  - b. Passport photo 3 x 4 cm;
  - c. Photocopy of ID card;
  - d. Proof of payment of UKT and SPI;
  - e. Clearance letter of borrowing books from faculty and university libraries signed by the Head of the Library; and
  - f. A signed statement of correctness of identity form on a stamp duty.
4. The list of names of graduates (participants) who will graduate at the latest has been received by the Academic and Student Affairs Administration Bureau 3 (three) weeks before the graduation ceremony day.
5. Registration of participants in the graduation ceremony shall be attached by 1 (one) passport photo, with provisions:
  - a. The background color is red;
  - b. Photo sized 3 x 4 cm. Male graduate candidates should wear a tie.
  - c. Facing straight ahead
  - d. Not wearing black sunglasses
  - e. Both ears must be visible
  - f. Wearing the alma mater jacket
  - g. Not allowed to wear headgear; and

h. Photo...

- h. Photo for female students who wear a hijab/headscarf on official document / degree certificate, etc., in accordance with the circular letter of the Chief of General Staff of the Indonesian Armed Force number B/678.01/30/05/SET dated March 8, 1991 and Circular of the Director General of Higher Education, Department of Education and Culture addressed to the Leadership Council of Indonesian Ulema Council No. 4277 / D / T / 91 dated 1 October 1991 stated that:
  - h.1. According to the instructions of the Ministry of Education and Culture, a female student, if she wishes, she can wear a headscarf that covers her ears in the photo.
  - h.2. If in the future, for a purpose, a photo in which the person concerned is required not to wear a hijab/headscarf and/or show her ears, Universitas Diponegoro cannot replace the document and/or provide other information related to the identity of the person concerned because of the difficulty in ensuring it.
6. Academic attire at the graduation ceremony:
  - a. Male:
    - Top: long sleeved white shirt;
    - Bottom: black trousers with non-jeans material;
    - Hair neatly styled;
    - Footwear: formal shoes (not sports shoes); and
    - Wearing a toga.
  - b. Female:
    - Wearing a *kebaya* or national dress;
    - Not allowed to wear trousers;
    - The slit in the skirt should not be above the knee;
    - For graduates who do not have a headscarf/hijab, their hair must be tied in a bun (untied);
    - Footwear: flat shoes or high heels not more than 5 cm; and
    - Wearing a toga.
7. In the event that a graduate does not meet the requirements as referred to in numbers 1 to 6 above, the graduation committee may refuse the person concerned to attend the graduation.

27. Additional...

27. Additional provision of Letter E in the Appendix:

E. Flow of *Fast Track* Program Implementation at Universitas Diponegoro

SMT S1	SMT S2	Bachelor's Degree Program	Master's Degree Program	Description
1-6	-	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">Student is registered and take Bachelor's degree program</div>		<ul style="list-style-type: none"> <li>The Student Identity Number (NIM) is registered as a Bachelor's degree Student</li> <li>Tuition Fee (UKT) of Bachelor's degree level</li> </ul>
7-8	-	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">Research And Undergraduate Thesis</div>	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">Sit in Student in Master's degree Program</div>	<ul style="list-style-type: none"> <li>The Student Identity Number (NIM) is registered as a Bachelor's degree student</li> <li>The initial condition of semester 7 is minimum 124 credits with 3.51 of GPA</li> <li>Tuition Fee (UKT) of Bachelor's degree level</li> </ul>
End of semester 7 or 8	-	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">Evaluation</div>	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">Graduation Student of Bachelor's degree (3.5-4 years study period)</div>	<p>The evaluation of Fast Track students:</p> <ul style="list-style-type: none"> <li>In the end of semester 7 or 8, students must finish their undergraduate thesis to continue to Master's Degree Level</li> <li>If the student is not passed the evaluation, the student is given the opportunity to continue the Bachelor's degree program as regular student</li> </ul>
-	1	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">The student continues as a regular bachelor's degree student</div>	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">Student is registered in Master's degree program by research and starts the Master degree research</div>	<ul style="list-style-type: none"> <li>Graduate/Bachelor's Degree Graduation</li> <li>NIM transfer</li> </ul>
-	2-3	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">↓</div>	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">Research and Master's Thesis</div>	<ul style="list-style-type: none"> <li>Tuition Fee (UKT) of Master's Degree Level</li> </ul>
-	-3	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">Bachelor's degree graduation</div>	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">Master's degree graduation</div>	<ul style="list-style-type: none"> <li>Fulfill the minimum study period of Master's Degree Level, namely 1,5 years</li> <li>Publication requirement are met (1 reputable International journal)</li> </ul>



Article II

The Rector Regulation shall come into effect as from the date of its enactment.

Enacted in Semarang  
December 28, 2020

RECTOR OF UNIVERSITAS DIPONEGORO,

*signed*

PROF. DR. YOS JOHAN UTAMA, S.H., M.HUM.  
NIP 196211101987031004

This Copy Conforms to the Original  
Secretary of the University

*signed*

Prof. Dr. dr. Anies, M.Kes., PKK  
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